



Mr G Panayiotou – CEO & Executive Headteacher
Mrs K Scott – Acting Chair of Governors
Mr W Bush - Headteacher

Castleford Academy
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3rd October 2022

Dear Parents/Carers,

We are writing to inform you that a parent governor vacancy has become available on the local governing body for Castleford Academy. The local governing body is delegated certain functions by the Trust Board and are responsible for:

- Supporting the Trust to ensure clarity of vision and ethos.
- Monitoring the effectiveness of the academy provision.
- Supporting the effective operation of the Trust and its policies by working alongside executive leaders to monitor academy performance against the academy development plan.
- Being responsible for monitoring the allocation of ring-fenced funding such as Pupil Premium, PE and Sports Premium, SEND funding and Catch-up funding.

Full details of delegated responsibilities can be found at <http://www.castlefordacademytrust.com/wp-content/uploads/2022/03/Scheme-of-Delegation-Governor-Handbook.pdf>.

Parent governors are not elected to represent their stakeholder group, but are elected in order to contribute to the work of the governing body in ensuring high standards of achievement for all children and young people at the academy, contributing to strategic discussion, holding senior leaders to account by monitoring school performance and ensuring money is well spent.

All parents/carers at the academy can stand for election, except those who are:

- Employed at the academy for 500 hours, or more, in a twelve month period.
- Elected members of the City of Wakefield Metropolitan District Council.

Further eligibility details can be found at <https://www.legislation.gov.uk/ukxi/2012/1034/schedule/4/made>.

There are four full governing body meetings per year as well as three education and standards committee meetings with specific delegation and terms of reference. All governors are expected to play an active role. Members of our school community have a wealth of skills and experience to offer and we particularly welcome nominations from parents and carers who have a background in **Education, HR or Commercial**.

Whatever your skill or strength, we are looking for someone with the desire and enthusiasm to help our school community achieve more. As a governor you will be asked to sign up to a code of conduct and be willing to undertake training. The term of office for parent governors is four years.

If you would like to stand for election please complete and submit the Microsoft form no later than Friday 21st October 2022 12pm. Paper copies are also available to collect from the main reception. Self-nominations will be accepted but if you are nominating another parent, please seek their prior consent. If there are more nominations than vacancies, the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

Completed nomination forms must be submitted or handed into the academy by Friday 21st October 2022 12pm addressed to Amy Hollis.

Microsoft Form - <https://forms.office.com/r/UrUUrqjvZh>

Yours faithfully,

Mrs K Scott
Acting Chair of Governor

