



Mr G Panayiotou – CEO & Executive Headteacher  
Mr John McNichol – Chair of Governors  
Mr W Bush - Headteacher

**Castleford Academy**  
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Our Ref: PY/JP

6<sup>th</sup> April 2022

Dear Parent/Carer

**YEAR 10 PARENTS' EVENING & CAREERS FAIR THURSDAY 28<sup>TH</sup> APRIL – 4.30 PM TO 7.30 PM**

I am pleased to invite you to the Parents' Evening and Careers Fair on Thursday, 28<sup>th</sup> April. This evening will be face to face and an opportunity for you to meet subject teachers and discuss your son/daughter's progress and any other issues.

The Careers Fair will take place in the Sports Hall and buffet food will also be provided. Please take time to visit the stalls as we will have representatives from over 15 local colleges, apprenticeships and further education providers. The information gained from Careers Fairs are invaluable and will provide guidance our pupils need as they consider their routes post-16.

Due to the current climate we would like to keep numbers to a minimum so please be mindful of how many people you bring to attend the appointments.

Given that your child will complete their GCSE's in just over a year, we would ask that you try your very best to attend. If you are unable to attend please contact school to arrange an alternative meeting.

As our Parents' Evenings are always well attended, an appointment system will operate. To help parents manage their appointment times we use an on-line booking system (please see the attached sheet for more details). **The appointment system will open at 6.00pm on Wednesday 6<sup>th</sup> April and close at 12.00pm on Wednesday 27<sup>th</sup> April.** If you do not have internet access please contact the school's administration team who will make appointments for you. A copy of your appointments will be handed out with your child's report. For further information on Parents' Evening and how best to support your child please visit our school website [www.castlefordacademy.com](http://www.castlefordacademy.com) and click on the parent section.

During the appointments teachers will discuss your son/daughter's report and review their performance. Teachers will be situated in the Butler Hall and nearby classrooms and pupils will be available to direct parents to the areas.

You will be able to collect your child's report at the Parents' Evening and discuss the information with teachers, form tutors, myself and Mr King, Assistant Headteacher. In the meantime if you have any concerns please do not hesitate to contact me at school.

Yours faithfully

Mr P Young  
Head of Year 10

