



**Mr G Panayiotou – Executive Headteacher**  
**Mr John McNichol – Chair of Governors**

**Castleford Academy**  
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Our Ref: LH/SN

18<sup>th</sup> May 2021

Dear Parent/Carer

As you are aware, following the publication of the Qfqual guidance, a roadmap was put in place for Year 11 pupils to ensure that the process of awarding grades is rigorous, fair and consistent.

As we approach the end of the roadmap assessment process, I am writing to remind you that all GCSE and BTEC teacher assessed grades will be submitted to exams board by Friday 18<sup>th</sup> June.

Please find enclosed confirmation of your son/daughter's qualification entries. Please take time to check these carefully and if you have any queries regarding your son/daughters' entries, please email [admin@castlefordacademy.com](mailto:admin@castlefordacademy.com) before Friday 28<sup>th</sup> May.

Before grades are submitted to exam boards, all pupils will be asked to sign a pupil declaration in each subject to confirm that the work they have completed is their own, that it has been conducted under controlled conditions and that they are satisfied with the evidence selected to determine their grades.

If you have any concerns or queries regarding any sources of evidence collected for your son/daughter, please email [admin@castlefordacademy.com](mailto:admin@castlefordacademy.com) before Friday 28<sup>th</sup> May. Due to the submission deadline, it is essential that any concerns are raised by this date.

I would like to take this opportunity to praise the efforts of the pupils who, since returning, have shown an enormous amount of dedication and hard work both in school and at home in preparing for the mini assessments they have undertaken.

I would also like to thank parents/guardians for their continued support throughout what has been an extremely challenging year.

Yours faithfully

**Mr L Holmes**  
Assistant Headteacher



Healthy Schools



This school has an  
**Apprenticeships**  
Apprenticeship Champion

