

Our Ref: SJS/SN

16th June 2020

Dear Parent/Carer,

Y6 Transition

Firstly, may I take this opportunity to thank you for your patience in this difficult time and your understanding whilst we awaited further guidance regarding transition. The DFE guidelines have now been released and it clearly states “visits to secondary schools for induction will not take place this year, some secondary schools may have capacity to undertake remote induction briefings.”

With this in mind, this year transition will be delivered largely remotely and virtually. Information will be sent you with this letter and there will be lots of information and videos on the website. You can find this on: www.castlefordacademy.com/parents/year-6-transition.

These are very difficult and trying times for all of us but, rest assured, we will do everything we are able to ensure that your child’s transition to high school is a success. The majority of our transition takes place in September when your child starts their education with us. When we are able to welcome our new pupils into school, we will be ensuring that a period of transition will be put into place for them to alleviate any worries or concerns they may have.

Ways to contact the academy

We have already collected information about pupils from primary schools but if there is additional information you wish to give us, you can do so by contacting us using the information below. Unfortunately, at this point we have been advised not to hold face to face meetings for all other than essential issues but would welcome any contact via email or telephone:

Mrs F Hawthorn (Year Leader for year 7) fhawthorn@castlefordacademy.com 01977 605060

Mrs S Salmon (Assistant Headteacher) ssalmon@castlefordacademy.com 01977 605060

Mrs J Hayden (SENCO) jhayden@castlefordacademy.com 01977 605060

Any information you wish to be passed to us should be done via Mrs Hawthorn (Year Leader) in the first instance if it is a pastoral concern, and Mrs Hayden (SENCO) if it is a concern regarding Special Educational Needs. Our reception is open daily, but the best way to contact us regarding a general concern is via admin@castlefordacademy.com.

Transition information

On our website is a copy of our transition pack, uniform guidelines and a leaflet for pupils which shows some of the main spaces in school. In addition, you can find our transition video on the website which shows you a tour of the school led by current year 7 pupils, and a video of introductions from Mr Panayiotou (Headteacher and CEO), John McNichol (Chair of Governors) Mrs Salmon (Assistant Headteacher), Mrs Hawthorn (Head of Year) and the team of form tutors. This will enable your child to familiarise themselves with some of the adults they will be working with in school before they start with us fully.



Uniform

In order to support families with the purchase of uniforms, each child will be given a tie, and a planner, when they start with us. You do not need to purchase these in advance. These will be given to your child when they start with us. Our recommended uniform stockists are Better and Bright in Castleford Market. They will be able to guide you to buy the correct uniform. As with any uniform purchase, we urge you to leave the labels on if you are unsure. Some shops offer school uniform, but it does not meet the criteria for our school. Please take the guidance with you when you are shopping for uniform. We will be offering uniform checking days on:

- Thursday 20th August from 10-2pm
- Monday 7th September 10-3pm

On these days, you can bring any items of uniform to us and we will check them against our uniform policy enabling you to return them if they are unsuitable.

We are also offering a socially distanced uniform shopping evenings. These slots will be allocated to form groups. Please ensure that you only attend in your day/time slot.

	3.00pm-4.00pm	4.00pm-5.00pm	5.00pm-6.00pm	6.00-7.00
	Form Groups	Form Groups	Form Groups	Form Groups
Wednesday 1st July	7JW	7KCH	7CB	7JG
Thursday 2nd July	7PG	7RN	7CH	7DPC
Friday 3rd July	7TS	7VL		

Better and Bright will be in attendance in our sports hall to provide you with the opportunity to buy uniform from them. You will need to come to the Sports Hall entrance on Ferrybridge Road. There will be signage to help you with this. If you would prefer to buy it in the school holidays, to ensure your child does not grow out of it, then they are open throughout the summer. We anticipate that these may be busy sessions so please be prepared to queue and ensure that you follow the guidelines on social distancing and be aware that parking on site may be limited. In this case, we urge people to walk where they can. Markers will be on the floor to help you to socially distance and we ask that where possible, only two members of the household attend. You can also use this as an opportunity to return the admissions forms to us. Please note that due to restrictions, you will not be able to try any items of clothing on the days. If you wish to purchase, you can do so and make any returns to the shop based in Castleford Indoor market providing that all the labels have been left on.

PLEASE NOTE PAYMENT ON THE DAY MAY ONLY BE MADE BY CARD.

Badged Blazer size 28-34	£32.00
Badged Blazer size 35 upwards	£35.00



Healthy Schools



Additionally, the following items of PE kit will also be available to buy or to order. PE hoodies are available but are optional and not compulsory.

BOYS		GIRLS	
<u>Rugby shirts</u>			
Junior	£22.00	P.E. polo shirts	£10.00
Senior	£22.00	P.E. shorts	£8.00
P.E. polo shirts	£10.00	Socks size 3-6	£5.00
P.E. shorts	£8.00	size 7-11	£5.00
Socks size 3-6	£5.00		
size 7-11	£5.00		

We are so disappointed that our usual transition events cannot run as planned this year however, please take advantage of the transition material that is available on our website. This will help your child to plan for their move to Castleford Academy. The transition booklet also has any additional information you may need and we would urge you to contact us if you have any further questions. We realise that this can be a frustrating time for parents, carers, families and children and we thank you for your understanding.

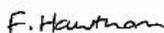
We are thoroughly looking forward to meeting you when school reopens to year 7 and working with you for the forthcoming years.

Thank you again for your continued and ongoing support,

Yours faithfully



Mrs S Salmon
Assistant Headteacher



Mrs F Hawthorn
Head of Year 7



Healthy Schools

